



**JOB TITLE:** Compliance Manager  
**DEPARTMENT:** Environmental Health and Safety  
**REPORTS TO:** Vice President, Risk Management  
**LOCATION:** Corporate Office

**Major Function:**

Lead and oversee all aspects of development, implementation, standardization, and management of the Company's compliance program, as it relates to the company's hazardous and non-hazardous business activities.

**Job Responsibilities:**

- Communicate company's regulatory agenda and compliance activities to company leadership and employee teams
- Drive execution of regulatory initiatives through strategic planning, employee communications, and initiatives. Provide support to continuously improve EHS metrics.
- Maintain knowledge of all applicable corporate, local, state, and federal regulatory requirements, including the following:
  - Environmental Protection Agency (EPA)
  - Federal Railroad Administration (FRA)
  - Department of Transportation (DOT)
  - Occupational Safety and Health Administration (OSHA)
  - Mine Safety and Health Administration (MSHA)
  - American Petroleum Institute( API) Guidelines
  - Clean Water Act
  - Clean Air Act
  - Toxic Substance Control Act (TSCA)
  - Resource Conservation and Recovery Act (RCRA)
  - Knowledge of various program requirements under 40 CFR 112, 40 CFR 279 and others
- Develop, maintain and implement programs and procedures to ensure compliance
- Keep senior leaders and management team informed of new and developing regulations
- Serve as point of contact for local, state, and federal regulatory agencies in area of responsibility
- Prepare permit applications/renewals and other regulatory filings
- Provide employee training and information on compliance and EHS topics
- Lead a growing team of safety and compliance professionals
- Coordinate work with outside consultants and attorneys for permit matters and regulatory issues
- Serve as knowledge expert for company operations regarding workplace compliance
- Other duties as assigned by manager

**Skills, Experience, and/or Education Required:**

- Minimum of bachelor's degree, with advanced degree preferred, in engineering, safety, chemistry, or other science discipline
- Minimum of five to ten years of experience in compliance position, preferably with refinery, petrochemical, or utility industry experience

- Significant experience working with regulations, their application and interpretation for practical use in an organization
- Strong working knowledge of OSHA, EPA, DOT and other regulations detailed above
- Ability to communicate technical terms in common sense manner
- Strong organizational and information management skills
- Proficient in Microsoft Office products
- Ability to work in teams

**EOE: Veterans/Disabled**

Online Application: <https://www.nobleoil.com/careers/>